

Provider Details: The area of CYBER that houses information on all providers that have records in the system; some provider groups – IIC and IIH – are responsible for maintaining their county/language/specialization information in order to gain authorizations for initial assessments and services. Double-clicking on a user’s own agency from the Medicaid Providers (or CSOC Providers) tab within Provider Details will bring them to the area that houses the Details screen.

Changes made with the May 2016 Release:

- “ProviderDetailsEditSelf” security group was added to all IIC and IIH Security/System Administrator profiles
 - The new group allows a user to edit the County/Language/Specialization information for the user’s own agency
 - Will need to be added to any user within the agency that should have this ability; every user in the agency should not have this added to their profile
- Redesigned County/Language/Specialization screen
 - Allows a user to enter County/Language/Specialization information in any order and in an easier manner than in previous versions; maintains a list of existing relationships in an easy-to-read format at the top of the page
- Existing county/language/specialization relationships will carry over into the new screen; users are expected to review to ensure accuracy

Top of the Add/Edit Provider Details Screen



- IIC Agencies Only
 - Randomizer Status – drop-down menu
 - Allows a user to inactivate its agency so that they are no longer included in the Randomizer functionality used to authorize assessments; default setting will be “Randomizer Active” unless the agency did not have a county assigned to its profiles in the previous version of this area

- The Randomizer is used by PerformCare clinicians when providing agency information to families for the initial BioPsychoSocial Assessment; it is used to ensure that options are provided randomly, without user error or bias.
 - ***This status does not inactivate the agency in the system; the agency can still receive authorizations for other services outside of the BPS authorization that is generated through Triage and the Randomizer functionality***
- IIH and IIC Agencies
 - Grid Order menu allows a user to sort the columns of the Relationship Grid; in the above example, users will see the specialization first, the counties in which the agency provides that specialization, and finally what languages the specialization is offered in those counties
 - County/Language/Specialization drop-down menus allow a user to filter the Relationships grid to only display the selected information; the “Clear Filter” button will return the grid to its original state
 - When the user filters the grid, the “Delete All” button will change to “Delete Filtered Data”, allowing the user to delete only the information filtered on the grid and not all relationships that exist for the agency or program.
 - Relationships grid – includes a delete functionality on each line; users can delete all relationships using the Delete All button

Bottom of the Add/Edit Provider Details Screen



- IIC Agencies Only
 - Specializations remain the same with new options:
 - Certified SEL will display as an option only if added by the CYBER Service Desk, who will add it to the agency’s profile when notified that the agency is certified to provide the service.
 - Adoption and Child Protection Permanency will be available for selection by CSOC only and will only appear if entered by CSOC
 - *Behavioral Health will be automatically selected by default and **must** remain selected for the agency to appear in the Randomizer

- IIH Agencies Only
 - Specializations will list:
 - IIH – Behavioral
 - IIH – Clinical
 - IIH – ISS
- IIC and IIH Agencies
 - Users can make selections from the three grids in any order by clicking on the individual options in each grid (which will generate a check mark in the associated box)
 - The “Add Selections” button (located under the Specializations grid) must be clicked in order to save the created relationships
 - English will be automatically selected by default in the Languages grid
 - The five most frequently requested languages will appear in the grid first; all others will be listed alphabetically after the five