

## Timeframes for Clinical Assessments Submitted for Developmental Disability Eligibility Determination

The following chart displays the acceptable evaluation timeframes for clinical assessments that can be submitted to PerformCare regarding a youth’s determination for Developmental Disability Eligibility through the New Jersey Children’s System of Care. Please note that acceptable timeframes for evaluations is based on *the age of the youth at the time of the evaluation, not the age of the youth at the time of DD application.*

As an example, if a youth received an evaluation when they were 5 ½ years old, that evaluation is valid for the Eligibility Application until the youth turns 6 ½ years old. Adaptive Behavior Assessments for this youth must be completed within 6 months of the submitted application.

Youth’s Age at the time of evaluation	Acceptable Timeframe at the Receipt of Application		
	Psychological Evaluation	Educational, Speech Language, Occupational, or Physical Evaluation	Adaptive Behavior Assessment
0 – 11 months	6 months	6 months	1 month
12 – 36 months	6 months	6 months	3 months
3:1 – 6:11 years	1 year	1 year	6 months
7 – 8:11 years	3 years	1 year	6 months
9 – 18 years	3 years	3 years	6 months

Please note that PerformCare cannot accept evaluations and assessments outside of these timeframes to complete a Developmental Disability Eligibility review. **The most up-to-date information is required to complete a review.**

If you have any questions about the evaluations required and the necessary timeframes, please contact PerformCare at **1-877-652-7624**. PerformCare is available 24 hours a day, 7 days a week, and 365 days a year.

## Discrimination is against the law

PerformCare complies with applicable federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex. PerformCare does not exclude people or treat them differently because of race, color, national origin, age, disability, or sex.

PerformCare reduces language barriers to accessing services through the New Jersey Children's System of Care by:

- Providing free aids and services to people with disabilities to communicate effectively with us, such as:
  - Written information in other formats (large print, audio, accessible electronic formats, and other formats).
  - Telecommunication devices such as Device for the Deaf (TDD) and Text Telephone (TTY) systems to enable individuals who are deaf, hard of hearing, or speech-impaired to use the phone to communicate.
- Providing language services at no cost to people whose primary language is not English, such as:
  - Qualified interpreter services.
  - Information written in other languages.

If you need these services, contact PerformCare at **1-877-652-7624** or [TTY (for the hearing impaired) **1-866-896-6975**]. We are available 24 hours a day, seven days a week.

If you believe that PerformCare has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability, or sex, you can submit a complaint by mail or phone, by either calling PerformCare's Quality department at **1-877-652-7624** or by writing to:

PerformCare  
Attn: Quality Department  
300 Horizon Center Drive, Suite 306, Robbinsville, NJ 08691

If you need help filing a complaint, PerformCare's Quality department is available to help you.

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf>, or by mail or phone at:

U.S. Department of Health and Human Services  
200 Independence Avenue, SW, Room 509F, HHH Building  
Washington, DC 20201

**1-800-368-1019, 1-800-537-7697 (TDD)**

Complaint forms are available at <http://www.hhs.gov/ocr/office/file/index.html>.

Multi-language interpreter services

## Attention: If you do not speak English, language assistance services are available to you at no cost. Call 1-877-652-7624 (TTY: 1-866-896-6975).

**Spanish: Atención: Si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al 1-877-652-7624 (TTY: 1-866-896-6975).**

**Portuguese: Atenção: Se fala português, encontra-se disponível serviço gratuito de intérprete pelo telefone 1-877-652-7624 (TTY: 1-866-896-6975).**

**Arabic:**

ملحوظة: إذا كنت تتحدث اللغة العربية، فإن خدمات المساعدة اللغوية تتوافر لك بالمجان. اتصل برقم (رقم هاتف الصم والبكم: 1-877-652-7624). (TTY: 1-866-896-6975).

**Haitian Creole: Atansyon: Si w pale Kreyòl Ayisyen, gen sèvis èd pou lang ki disponib gratis pou ou. Rele 1-877-652-7624 (TTY: 1-866-896-6975).**

**Chinese Mandarin: 注意: 如果您说中文普通话/国语, 我们可为您提供免费语言援助服务。请致电: 1-877-652-7624 (TTY: 1-866-896-6975)。**

**Korean: 주의: 한국어를 사용하시는 경우, 언어 지원 서비스를 무료로 이용하실 수 있습니다. 1-877-652-7624 (TTY: 1-866-896-6975) 번으로 전화해 주십시오.**

**Bengali: লক্ষ্য করুনঃ যদি আপনি বাংলা, কথা বলতে পারেন, তাহলে নিঃখরচায় ভাষা সহায়তা পরিষেবা উপলব্ধ আছে। ফোন করুন ১-৮৭৭-৬৫২-৭৬২৪ (TTY: ১-৮৬৬-৮৯৬-৬৯৭৫)।**

**French: Attention : si vous parlez français, des services d'aide linguistique vous sont proposés gratuitement. Appelez le 1-877-652-7624 (TTY: 1-866-896-6975).**

**Vietnamese: Chú ý: Nếu bạn nói Tiếng Việt, có các dịch vụ hỗ trợ ngôn ngữ miễn phí dành cho bạn. Gọi số 1-877-652-7624 (TTY: 1-866-896-6975).**

**Hindi: ध्यान दें: यदि आप हिंदी बोलते हैं तो आपके लिए मुफ्त में भाषा सहायता सेवाएं उपलब्ध हैं। 1-877-652-7624 (TTY: 1-866-896-6975) पर कॉल करें।**

**Chinese Cantonese: 注意: 如果您使用粵語, 您可以免費獲得語言援助服務。請致電 1-877-652-7624 (TTY: 1-866-896-6975)。**

**Polish: Uwaga: Jeżeli mówisz po polsku, możesz skorzystać z bezpłatnej pomocy językowej. Zadzwoń pod numer 1-877-652-7624 (TTY: 1-866-896-6975).**

**Urdu:**

توجہ فرمائیں: اگر آپ اردو بولتے ہیں، تو آپ کو زبان کی مدد کی خدمات مفت میں دستیاب ہیں۔  
1-877-652-7624 (TTY: 1-866-896-6975)۔ کال کریں۔

**Turkish: Dikkat: Türkçe konuşuyorsanız dil yardımı hizmetlerinden ücretsiz olarak yararlanabilirsiniz. 1-877-652-7624 (TTY: 1-866-896-6975) numaralı telefonu arayın.**

**Russian: Внимание: Если вы говорите на русском языке, то вам доступны бесплатные услуги перевода. Звоните 1-877-652-7624 (TTY: 1-866-896-6975).**